

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
MARCH 6, 2017
TOWN HALL
7:00 PM**

Board Members Present: Nadine A. Hawver, Chairman
David A. Smith, Jr., Clerk
Andrew G. Petersen

Others Present: Rhonda LaBombard, Town Administrator
Members of the public

Selectman Hawver opened the meeting at 7:00 PM.

APPROVAL OF MEETING MINUTES:

Selectman Smith moved to approve the meeting minutes from January 31, 2017 (2 sets), February 6, 2017 (2 sets), and February 13, 2017 as presented, seconded by Selectman Petersen. The motion carried unanimously.

SHEFFIELD TREE PROJECT – ARBOR DAY PROCLAMATION:

Thomas Ingersoll from the Sheffield Tree Project was present to thank the Board for their approval of the Arbor Day Proclamation and update the Board on the trees that the Sheffield Tree Project has planted in Sheffield and explain how Sheffield became a Tree City USA community. The Board thanked Mr. Ingersoll for all of his work with the Sheffield Tree Project.

SOUTHERN BERKSHIRE CHAMBER OF COMMERCE MEMBERSHIP:

Administrator LaBombard stated that at a previous meeting Betsy Andrus gave a presentation regarding placing a small kiosk in Sheffield and asked the Board to consider joining the Southern Berkshire Chamber of Commerce. Administrator LaBombard recommended that the Board join the Chamber of Commerce. Selectman Smith moved to join the Southern Berkshire Chamber of Commerce, seconded by Selectman Petersen. The motion carried unanimously.

HOUSEHOLD HAZARDOUS WASTE – FY18 LETTER OF INTENT:

Selectman Smith moved to authorize Chairman Hawver sign the Household Hazardous Waste letter of intent to participate in the Household Hazardous Waste program for FY18, seconded by Selectman Petersen. The motion carried unanimously.

AWARD COUNTY ROAD CULVERT BIDS:

Administrator LaBombard explained that the bids for the County Road culvert replacements were above he anticipated cost. She stated with the help of BSC Group the Town was able to receive an additional \$325,000 through the MassWorks Grant but the Town has not received the executed contract yet. She stated that once the contract is received the bid can be awarded.

VOTE TO AUTHORIZE PARTICIPATION IN HGAC FOR PURCHASE OF A FIRE TRUCK:

Administrator LaBombard stated that HGAC is a collaborative for the purchase of big equipment, including fire trucks. She stated that joining HGAC would allow Sheffield to

take advantage of HGAC prices for the purchase of a new fire truck. Selectman Smith moved to join HGAC for the purchase of a fire truck, seconded by Selectman Petersen. The motion carried unanimously.

VOTE TO RATIFY THE COLLECTIVE BARGAINING CONTRACT WITH THE SHEFFIELD HIGHWAY DEPARTMENT:

Administrator LaBombard stated that she and Selectman Smith met with the union representatives to negotiate the highway contract. She stated that the new 3 year contract is ready to be signed. Selectman Smith moved to ratify the collective bargaining contract with the Sheffield Highway Department, seconded by Selectman Petersen. The motion carried unanimously.

VOTE TO SIGN THE TOWN ADMINISTRATOR CONTRACT:

Chairman Hawver stated that Administrator LaBombard's contract has been sent to Town Counsel for their review. Selectman Smith moved to approve Administrator LaBombard's contract as negotiated, pending Town Counsel review, seconded by Selectman Petersen. The motion carried unanimously.

TOWN ADMINISTRATOR'S ITEMS:

Administrator LaBombard stated that she had received an application from Dewey Memorial Hall for a one day wine and malt beverage license for an event to be held on March 11, 2017. Chairman Hawver moved to approve the one day wine and malt beverage license for an event to be held at Dewey Memorial Hall on March 11, 2017, seconded by Selectman Petersen. The motion carried unanimously.

Administrator LaBombard stated that a check was received from the Material Recycling Facility (MRF) in the amount of \$1,364.54 for Sheffield's recyclable materials. Administrator LaBombard thanked the residents of Sheffield for their continued recycling and use of the Transfer Station.

PUBLIC COMMENT:

Brece Honeycutt read a letter on behalf of Martin Mitsoff to inform residents of the toxic ingredients used in sewage sludge, including Earthlife fertilizer being used in Sheffield.

Susan Butler asked the Board if Administrator LaBombard or any other Town employee had informed Bracket and Lucas in writing that the Board had accepted their offer to file a brief regarding the Hanlon appeal pro bono. Chairman Hawver stated that the Board would not answer her question at this time.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Petersen. The motion carried unanimously.

Chairman Hawver adjourned the meeting at 7:25 PM

Respectfully submitted:

Alicia Dulin
Assistant to the Town Administrator

Documents reviewed at this meeting:
Southern Berkshire Chamber of Commerce e-mail

Household Hazardous Waste Letter of Intent
Application for a One Day Wine and Malt Beverage Licenses ó Dewey Memorial Hall